

Job announcement for a full-time position in
“Marketing”
(Professor, Associate Professor, or Full-time Lecturer)

1. Purpose of the Job Announcement

Fukuoka Women's University has established and is promoting a new educational system based on a unified faculty structure that emphasizes both “Liberal Arts” and “International Studies,” with the goal of cultivating women who can thrive in an increasingly globalized world. In addition, the Graduate School of Humanities and Social Sciences established a master's program in April 2015 and a doctoral program in April 2017. The University invites applications from candidates who share its educational philosophy and will engage in its educational and research activities, described below.

2. Number of Personnel to be Hired

One full-time faculty member (Professor, Associate Professor, or Full-time Lecturer)

3. Field of Specialization

Business Administration

4. Duties and Responsibilities

As a faculty member of the International College of Arts and Sciences and the Graduate School of Humanities and Social Sciences, the following duties will be performed. Please note that the subjects you will be responsible for may be adjusted after your appointment.

- Courses in the International College of Arts and Sciences, Department of International Liberal Arts:
Marketing (in Japanese), Management (in Japanese), Reading Social Science in English III, Seminar : International Liberal Arts, Senior Thesis Seminar and Senior Thesis Tutorial.
※Other classes may be added.
- Common Education Courses in the International College of Arts and Sciences:
First Year Seminar I ・ II (in Japanese), Humanities and Social Sciences Lectures I ・ II (in English; e.g., Introduction to Business Administration).
※Other classes may be added.
- The candidate should preferably be able to teach courses in the master's and doctoral programs of the Graduate School of Humanities and Social Sciences, or have the potential to do so in the future.
- Other duties related to university administration and management.

5. Conditions of Employment

(1) Status

Full-time faculty member

(2) Term of office

5 years. (After employment, the faculty member's activities in education, research, university

administration, and social contribution will be reviewed, and if the faculty member is judged to be qualified, he/she will be appointed as a faculty member with no fixed term of office at the expiration of his/her term of office. However, the retirement age for faculty members is 65 years old.)

(3) Date of appointment

April 1, 2027

(4) Salary

The annual salary will be determined in accordance with the “Regulations on Annual Salary for Faculty Members of Fukuoka Women’s University.”

6. Qualifications

- (1) Applicants must have a doctoral degree (including equivalent degrees conferred in foreign countries (e.g., Ph.D.) or equivalent knowledge and experience.
- (2) Ability to teach courses in English.
- (3) Applicants must share the University’s educational philosophy and actively contribute to the advancement of women’s higher education and the development of a gender-equal society.
- (4) There are no requirements regarding nationality. However, applicants must be able to teach courses and perform university administrative duties in Japanese.
- (5) After assuming the position, the applicant is expected to reside in Fukuoka Prefecture or its suburbs.

7. Application Deadline

The application must arrive no later than 5:00 p.m. on Friday, September 25, 2026.

8. Selection Process

Selection will be based on a document review. Applicants who have passed the document review will be contacted individually for a second screening. The second screening, which will take place by November, will be conducted through interviews and, if necessary, mock classes. The second screening will be conducted at the university, but travel expenses will not be covered. At the time of the interview, applicants must submit a certificate of graduation/completion and a certificate of degree conferment (or other proof of degree) issued by the university (copies of both are acceptable).

9. Notification of Selection Results

After the selection process is completed, the applicant will be notified directly. (In principle, notification will be made by e-mail.)

10. Application Procedure

- (1) Application documents (For items [a] and [b], use the designated forms. Item [a] should be prepared using the University’s prescribed form, and Item [b] using Form No. 4-2 specified by the Ministry of Education, Culture, Sports, Science and Technology (MEXT). The formats for [c], [d], and [e] may be determined by the applicant. The form for item [a] can be downloaded from the University’s website, and the form for Item [b] can be downloaded from either the MEXT website or from the University’s website.)

[a] Curriculum vitae (include an e-mail address and telephone number where the applicant can be contacted directly):

1 copy

- [b] Record of Educational and Research Achievements: 1 copy
- Educational Achievements
 - Professional Achievements
 - Research achievements
- [c] Approximately 5 major publications (reprints or copies) together with an abstract in Japanese (about 200 characters per abstract): 1 copy each
- [d] A statement describing the reasons for applying, focusing on past activities and achievements, and aspirations after assuming the position at the University (in Japanese, about 1,000 characters): 1 copy each
- [e] Letter of recommendation (include the contact information, including the e-mail address, of the person recommending you), or a document stating the names and contact information (including e-mail addresses) of two persons who may serve as references: 1 copy each

(2) Where and How to Submit Application Documents

Only physical mail is available.

1-1-1, Kasumigaoka, Higashi-Ku, Fukuoka, 813-8529, Japan

International College of Arts and Sciences,

Fukuoka Women's University

Dean, Pathmasiri Jayasena

Please write "Application Documents Enclosed (Business Administration)" in red on the front of the envelope. Please send the application by Letter Pack, Registered Mail, or Courier Service so that the delivery status may be tracked. Please note that application documents will not be returned.

(3) Contact

Head of the Department of International Liberal Arts

Hideki Sato, h.sato@fwu.ac.jp

11. Other

- (1) Application materials will be disposed of by the University after the selection process has been completed. Personal information contained in the application materials will be used solely for the purpose of the selection process.
- (2) Fukuoka Women's University welcomes applications from women, in accordance with the purpose of the "Basic Act for Gender-Equal Society (1999 Law No. 78)."
- (3) Fukuoka Women's University welcomes applications from individuals of foreign nationality, in accordance with the purpose of the University's policy of promoting internationalization.
- (4) Fukuoka Women's University will select faculty members in accordance with the purpose of the "Basic Act for Persons with Disabilities (Act No. 84 of 1970)," the "Act on Employment Promotion, etc. of Persons with Disabilities (Act No. 123 of 1960)," and the "Act on Promotion of Elimination of Discrimination on the Basis of Disability (Act No. 65 of 2013)."